

# **Licensing Sub-Committee**

**Tuesday 20 May 2014 at 10.00 am**

**To be held at the Town Hall, Pinstone Street, Sheffield, S1 2HH**

**The Press and Public are Welcome to Attend**

## **Membership**

**Councillors Clive Skelton (Chair), Nikki Bond and Denise Reaney  
Neale Gibson (Reserve)**

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## **PUBLIC ACCESS TO THE MEETING**

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The Licensing Committee carries out a statutory licensing role, including licensing for taxis and public entertainment.

As a lot of the work of this Committee deals with individual cases, some meetings may not be open to members of the public.

Whilst recording is allowed at Committee meetings under the direction of the Chair of the meeting, Licensing Sub-Committee meetings may not be suitable for recording due to the nature of some of the evidence to be given, and the Chair will use discretion to decide if recording is allowed. Please see the website or contact Democratic Services for details of the Council's protocol on audio/visual recording and photography at council meetings.

A copy of the agenda and reports is available on the Council's website at [www.sheffield.gov.uk](http://www.sheffield.gov.uk). You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday.

You may not be allowed to see some reports because they contain confidential information. These items are usually marked \* on the agenda.

If you require any further information please contact Harry Clarke on 0114 273 6183 or email [harry.clarke@sheffield.gov.uk](mailto:harry.clarke@sheffield.gov.uk).

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## **FACILITIES**

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There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms.

Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

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**LICENSING SUB-COMMITTEE AGENDA  
20 MAY 2014**

**Order of Business**

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- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**  
To identify items where resolutions may be moved to exclude the press and public
- 4. Declarations of Interest**  
Members to declare any interests they have in the business to be considered at the meeting
- 5. Licensing Act 2003 - SK 2792 Field No. 0850, Kirk Edge Road, High Bradfield, Sheffield S6 6LG**  
Report of the Chief Licensing Officer

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## ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

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If you are present at a meeting of the Council, of its executive or any committee of the executive, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest (DPI)** relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period\* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

\*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority –
  - under which goods or services are to be provided or works are to be executed; and
  - which has not been fully discharged.

- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) –
  - the landlord is your council or authority; and
  - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
  - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
  - (b) either -
    - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
    - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership).

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or
- it relates to or is likely to affect any of the interests that are defined as DPIs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously.

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Standards Committee in relation to a request for dispensation.

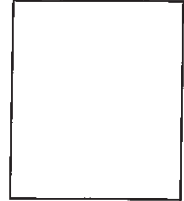
Further advice can be obtained from Gillian Duckworth, Interim Director of Legal and Governance on 0114 2734018 or email [gillian.duckworth@sheffield.gov.uk](mailto:gillian.duckworth@sheffield.gov.uk).

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## SHEFFIELD CITY COUNCIL Licensing Sub Committee Report



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**Report of:** Chief Licensing Officer, Head of Licensing

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**Date:** 20<sup>th</sup> May 2014

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**Subject:** Licensing Act 2003

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**Author of Report:** Clive Stephenson

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**Summary:** To consider an application to grant a premises licence made under the Licensing Act 2003.

SK 2792 Field No 0850, Kirk Edge Road High Bradfield Sheffield S6 6LG

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**Recommendations:** That members carefully consider the representations made and take such steps, as the Sub Committee consider necessary for the promotion of the Licensing Objectives.

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**Background Papers:** Attached documents

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**Category of Report:** OPEN

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**REPORT OF THE CHIEF LICENSING OFFICER  
(HEAD OF LICENSING) TO THE LICENSING SUB COMMITTEE  
LICENSING ACT 2003**

Ref No 20 / 14

**SK 2792 Field No 0850, Kirk Edge Road High Bradifield Sheffield, S6 6LG**

**1.0 PURPOSE OF REPORT**

1.1 To consider an application for the grant of a premises licence made under section 17 of the Licensing Act 2003.

**2.0 THE APPLICATION**

2.1 The applicant is FGOWI Limited.

2.2 The application, which was received on 28<sup>th</sup> March 2014, is attached to this report labelled Appendix 'A'. Any blank pages have been omitted to save paper, but the original application will be available at the hearing.

**3.0 REASONS FOR REFERRAL**

3.1 Representations concerning the application have been received from the following:-

4 No Public Objections Appendix 'B'

3.2 Sheffield City Council Health Protection Service and Sheffield City Council Environmental Protection Service have agreed licence conditions with the applicant. These conditions are attached at appendices 'C' and 'D' respectively.

3.3 The applicant and objectors have been invited to attend the hearing. Copies of the front page of the notices are attached to this report labelled Appendix 'E'

**4.0 FINANCIAL IMPLICATIONS**

4.1 There are no specific financial implications arising from this application. However, additional costs may be incurred should the matter go to appeal. In such an eventuality it may not be possible to recover all these costs. The impact of these additional costs (if any) will be kept under review and may be subject of a further report during the year.

**5.0 THE LEGAL POSITION**

5.1 The Licensing Act 2003 at section 4 (1) requires the Licensing Authority to carry out its functions with a view to promoting the Licensing Objectives which section 4(2) sets out as:-

- a) the prevention of crime and disorder,
- b) public safety,
- c) the prevention of public nuisance,
- d) the protection of children from harm.

5.2 Section 4(3) of the Licensing Act also requires the Licensing Authority to have regard to the published statement of Licensing Policy and any guidance issued by the Secretary of State under section 182.

## **6.0 HEARINGS REGULATIONS**

6.1 Regulations governing hearings under the Licensing Act 2003 have been made by the Secretary of State.

6.2 The Licensing Authority has provided all parties with the information required in the Regulations to the 2003 Act as set out at Appendix 'E'.

6.3 Attached at Appendix 'E' is the following: -

- a) a copy of the Notice of Hearing;
- b) the rights of a party provided in Regulations 15 and 16;
- c) the consequences if a party does not attend or is not represented at the hearing
- d) the procedure to be followed at the hearing.

## **7.0 APPEALS**

7.1 The Licensing Act 2003 section 181 and Schedule 5 makes provision for appeals to be made by the applicant and those making representations against decisions of the Licensing Authority to the Magistrates' Court.

## **8.0 RECOMMENDATIONS**

8.1 That Members carefully consider the representations made and take such steps as the Sub Committee consider appropriate for the promotion of the Licensing Objectives.

## **9.0 OPTIONS OPEN TO THE COMMITTEE**

9.1 To grant the premises licence in the terms requested.

9.2 To grant the premises licence with conditions.

9.3 To reject the whole or part of the application.



Stephen Lonnia  
Chief Licensing Officer  
Head of Licensing

20<sup>th</sup> May 2014

# Appendix A

The Application



A1

## Application for a premises licence to be granted under the Licensing Act 2003

(1)

96802

### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.  
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records

(2) I/We **FGOWI Ltd**

apply for a premises licence under section 17  
the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we  
are making this application to you as the relevant licensing authority in accordance with  
section 12 of the Licensing Act 2003

### Part 1 - Premises details

Postal address of premises or, if none, Ordnance Survey map reference or description	
SK 2792 Field no: 0850 Kirk Edge Road High Bradfield	
Post town Sheffield	Post code S6 6LG

Telephone number at premises(if any)

Non-domestic rateable value of premises

£

### Part 2 - Applicant details

Please state whether you are applying for a premises licence as

- Please tick ✓
- a) an individual or individuals\*  please complete section (A)
- b) a person other than an individual\*
- i. as a limited company  please complete section (B)
  - ii. as a partnership  please complete section (B)
  - iii. as an unincorporated association; or  please complete section (B)
  - iv. other (for example a statutory corporation)  please complete section (B)

(1) Insert name and address of relevant licensing authority and its reference number (optional)

(2) Insert name(s) of applicant

A2

**SECOND INDIVIDUAL APPLICANT** (if applicable)

Mr  Mrs  Miss  Ms  Other title   
(for example, Rev)

Surname  First names

I am 18 years old or over  Please tick ✓ yes

Current postal address if different from premises address

Post town  Post code

Daytime contact telephone number

E-mail address (optional)

**(B) OTHER APPLICANTS**

**Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.**

Name	FGOWI Ltd
Address	32 Providence Road Walkley Sheffield S6 5BD
Registered number (where applicable)	05508298
Description of applicant (for example partnership, company, unincorporated association etc.)	Limited company
Telephone number (if any)	0114 234 9979
E-mail address (optional)	info@fgowi.co.uk

LA17

A3

**Part 3 - Operating Schedule**

When do you want the premises licences to start?

Day	Month	Year
05	07	2014

(10am)

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day	Month	Year
06	07	2014

(22pm)

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

Please give a general description of the premises (please read guidance note 1)

Farmland

What licensable activities do you intend to carry on from the premises?  
(Please see sections 1 and 14 of the Licensing Act 2003 and Schedule 1 and 2 to the Licensing Act 2003)

A4

**Provision of regulated entertainment**

Please tick ✓ yes

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g)  
(if ticking yes, fill in box H)

**Provision of entertainment facilities for:**

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j)  
(if ticking yes, fill in box K)

**Provision of late night refreshment** (if ticking yes, fill in box L)

**Supply of alcohol** (if ticking yes, fill in box M)

**In all cases complete boxes N, O and P**



**A**

<b>Plays</b>			Will the performance of a play take place indoors or outdoors or both - please tick <input type="checkbox"/> (please read guidance note 2) Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input checked="" type="checkbox"/>
Standard days and timings (please read guidance note 6)			
<b>Day</b>	<b>Start</b>	<b>Finish</b>	Please give further details here (please read guidance note 3)  Plays will be performed outdoors on a temporary stage. Some performances may be under a temporary marquee.
Mon			
Tue			
Wed			
			State any seasonal variations for performing plays (please read guidance note 4)  Plays will be performed on the premises for only two days throughout the year.
Thur			
			Non-standard timings. Where you intend to use the premises for the performance of plays at different times from those listed in the column on the left, please list (please read guidance note 5)  5 <sup>th</sup> July + 6 <sup>th</sup> July 2014 only
Fri			
Sat	10:00	23:00	
Sun	10:00	22:00	

**B**

<b>Films</b>			Will the exhibition of films take place indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2) Indoors <input type="checkbox"/> Outdoors <input checked="" type="checkbox"/> Both <input type="checkbox"/>
Standard days and timings (please read guidance note 6)			
<b>Day</b>	<b>Start</b>	<b>Finish</b>	Please give further details here (please read guidance note 3)  Films will be screened outdoor on a large screen television, hired, erected and maintained by a professional large screen hire company.
Mon			
Tue			
Wed			
			State any seasonal variations for the exhibition of films (please read guidance note 4)  Films will be screened on the premises for only two days throughout the year.
Thur			
			Non-standard timings. Where you intend to use the premises for the exhibition of films at different times from those listed in the column on the left, please list (please read guidance note 5)  5 <sup>th</sup> July + 6 <sup>th</sup> July 2014 only
Fri			
Sat	10:00	23:00	
Sun	10:00	22:00	

**C**

<b>Indoor sporting events</b>			Please give further details here (please read guidance note 3)
Standard days and timings (please read guidance note 6)			
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 4)
Wed			
Thur			Non-standard timings. Where you intend to use the premises for indoor sporting events at different times from those listed in the column on the left, please list (please read guidance note 5)
Fri			
Sat			
Sun			

**D**

<b>Boxing or wrestling entertainments</b>			Will the boxing or wrestling entertainment take place indoors or outdoors or both - please tick <input type="checkbox"/> (please read guidance note 2)
Standard days and timings (please read guidance note 6)			
Day	Start	Finish	Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input checked="" type="checkbox"/>
Mon			Please give further details here (please read guidance note 3)
Tue			Boxing/wrestling entertainment would be performed on a temporary stage. Some performances may be within a temporary marquee.
Wed			
			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)
Thur			
			Boxing/wrestling would only be performed on these premises for two days throughout the year.
Fri			
Sat	10:00	23:00	
Sun	10:00	22:00	

*5<sup>th</sup> July & 6<sup>th</sup> July 2016 only.*

**E**

<b>Live music</b>			Will the performance of live music take place indoors or outdoors or both - please <input checked="" type="checkbox"/> tick (please read guidance note 2)  Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input checked="" type="checkbox"/>
Standard days and timings (please read guidance note 6)			
Day	Start	Finish	Please give further details here (please read guidance note 3)  Live music will be performed on a temporary stage. Some performances may be under a temporary marquee.
Mon			
Tue			State any seasonal variations for the performance of live music (please read guidance note 4)  Live music will be performed on the premises for only two days throughout the year.
Wed			
Thur			Non-standard timings. Where you intend to use the premises for the performance of live music at different times from those listed in the column on the left, please list (please read guidance note 5)  <p style="text-align: center;">5<sup>th</sup> July + 6<sup>th</sup> July 2014 only</p>
Fri			
Sat	10:00	23:00	
Sun	10:00	22:00	

**F**

<b>Recorded music</b>			Will the playing of recorded music of take place indoors or outdoors or both - please <input checked="" type="checkbox"/> tick (please read guidance note 2)  Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input checked="" type="checkbox"/>
Standard days and timings (please read guidance note 6)			
Day	Start	Finish	Please give further details here (please read guidance note 3)  Recorded music will be played through PA system on the premises. Some recorded music may be played within a temporary marquee.
Mon			
Tue			State any seasonal variations for the playing of recorded music (please read guidance note 4)  Recorded music will be played on the premises for only two days throughout the year.
Wed			
Thur			Non-standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times from those listed in the column on the left, please list (please read guidance note 5)  <p style="text-align: center;">5<sup>th</sup> July + 6<sup>th</sup> July 2014 only</p>
Fri			
Sat	10:00	23:00	
Sun	10:00	22:00	

**G**

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both - please <input type="checkbox"/> tick (please read guidance note 2)
Day	Start	Finish	
Mon			Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input checked="" type="checkbox"/>
Tue			Please give further details here (please read guidance note 3) Entertainers will perform outdoors. Some performances may take place within a temporary marquee.
Wed			State any seasonal variations for the performance of dance (please read guidance note 4) Any performances will only take place for two days throughout the year.
Thur			
Fri			Non-standard timings. Where you intend to use the premises for the performance of dance entertainment at different times from those listed in the column on the left, please list (please read guidance note 5)  <i>5<sup>th</sup> July &amp; 6<sup>th</sup> July 2014 only</i>
Sat	10:00	23:00	
Sun	10:00	22:00	

**H**

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing
Day	Start	Finish	
Mon			Street performers, cabaret performances etc.
Tue			Will this entertainment take place indoors or outdoors or both - please <input type="checkbox"/> tick (please read guidance note 2)
Wed			Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input checked="" type="checkbox"/>
Thur			Please give further details here (please read guidance note 3) Street performers and cabaret performers will be employed to perform outdoors throughout the event. Some performances may take place within a temporary marquee.
Fri			
Sat	10:00	23:00	State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4) Any performances will only take place for two days throughout the year.
Sun	10:00	22:00	
			Non-standard timings. Where you intend to use the premises for entertainment of a similar description to that falling within (e), (f) or (g) at different times from those listed in the column on the left, please list (please read guidance note 5)  <i>5<sup>th</sup> July &amp; 6<sup>th</sup> July 2014 only</i>

<b>Provision of facilities for making music</b>			Please give a description of the facilities for making music you will be providing Acoustic instruments, for music-making/playing - instructional workshops. And/or, live recordings from PA system. Will the facilities for making music be indoors or outdoors or both
Standard days and timings (please read guidance note 6)			- please <input checked="" type="checkbox"/> tick (please read Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input checked="" type="checkbox"/>
Day	Start	Finish	
Mon			Please give further details here (please read guidance note 3)  Workshops with musicians may be arranged for provision of music lessons/ instruction to groups and individuals. Recordings may also be taken from live stage performances. Some workshops may take place within a temporary marquee.
Tue			
Wed			State any seasonal variations for the provision of facilities for making music (please read guidance note 4)  Provision will only be in place for two evenings throughout the year.
Thur			
Fri			Non-standard timings. Where you intend to use the premises for provision of facilities for making music entertainment at different times from those listed in the column on the left, please list (please read guidance note 5)
Sat	10:00	23:00	<i>5<sup>th</sup> July &amp; 6<sup>th</sup> July 2014 only</i>
Sun	10:00	22:00	

<b>Provision of facilities for dancing</b>			Please give a description of the facilities for dancing you will be providing Front of stage dancing areas.
Standard days and timings (please read guidance note 6)			Will the facilities for dancing be indoors or outdoors or both - please <input checked="" type="checkbox"/> tick (please read guidance note 2) Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input checked="" type="checkbox"/>
Day	Start	Finish	
Mon			Please give further details here (please read guidance note 3)  Front of stage would be utilised and monitored by event stewards and security staff prior to, and throughout the event. The site will be prepared for purpose. Some dancing may take place within a temporary marquee.
Tue			
Wed			State any seasonal variations for providing dancing facilities (please read guidance note 4)  Facilities for dancing will only be in place for two days throughout the year.
Thur			
Fri			Non-standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times from those listed in the column of the left, please list (please read guidance note 5)
Sat	10:00	23:00	<i>5<sup>th</sup> July &amp; 6<sup>th</sup> July 2014 only</i>
Sun	10:00	22:00	

**K**

<b>Provision of facilities for entertainment of a similar description to that falling within J or K</b>			<p>Please give a description of the type of entertainment facility you will be providing</p> <p>Art and craft workshops and demonstrations with local artists/instructors.</p>
Standard days and timings (please read guidance note 6)			<p>Will the entertainment facility be indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)</p> <p>Indoors <input type="checkbox"/>    Outdoors <input type="checkbox"/>    Both <input checked="" type="checkbox"/></p>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<p>Please give further details here (please read guidance note 3)</p> <p>Groups and individuals will be able to gain instruction from artists/instructors on a variety of artistic and craft practises. Artists and skilled persons may be asked to the premises to perform demonstrations of their various skills to the general public. Some workshops and demonstrations may take place within a temporary marquee.</p> <p>State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within j or k (please read guidance note 4)</p> <p>Art and craft workshops and demonstrations will only take place on the premises for two days throughout the year.</p> <p>Non-standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within j or k at different times from those listed in the column on the left, please list (please read guidance note 5)</p> <p style="text-align: center; font-size: 1.2em;">5<sup>th</sup> July &amp; 6<sup>th</sup> July 2014 only</p>
Mon			
Tue			
Wed			
Thur			
Fri			
Sat	10:00	23:00	
Sun	10:00	22:00	

All

**L**

<b>Late night refreshment</b>			Will the provision of late night refreshment take place indoors or outdoors or both - please tick <input type="checkbox"/> (please read guidance note 2)
Standard days and timings (please read guidance note 6)			
Day	Start	Finish	Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input type="checkbox"/>
Mon			Please give further details here (please read guidance note 3)
Tue			State any seasonal variations for the provision of late night refreshment (please read guidance note 4)
Wed			Non-standard timings. Where you intend to use the premises for the provision of late night refreshment at different times from those listed in the column on the left, please list (please read guidance note 5)
Thur			
Fri			
Sat			
Sun			

**M**

<b>Supply of alcohol</b>			Will the sale of alcohol be for consumption - please tick box <input type="checkbox"/> (please read guidance note 7)
Standard days and timings (please read guidance note 6)			
Day	Start	Finish	On the premises <input checked="" type="checkbox"/> Off the premises <input type="checkbox"/> Both <input type="checkbox"/>
Mon			State any seasonal variations for the supply of alcohol (please read guidance note 4)
Tue			The supply of alcohol will only take place on the premises for two days throughout the year.
Wed			Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times from those listed in the column on the left, please list (please read guidance note 5)
Thur			
Fri			
Sat	10:00	23:00	<i>5<sup>th</sup> July + 6<sup>th</sup> July 2014 only</i>
Sun	10:00	22:00	

A12

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name Lisa Moat  
 Address Watt House Farm  
 High Bradfield, Sheffield  
 Post code S6 6LG  
 Personal Licence number (if known) SY 1853 Per  
 Issuing licensing authority (if known) Sheffield City Council

3/7/16

**N**

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

**O**

**Hours premises are open to the public**

Standard days and timings (please read guidance note 6)

Day	Start	Finish
Mon		
Tue		
Wed		
Thur		
Fri		
Sat	10:00	23:30
Sun	5.00	22:30

State any seasonal variations (please read guidance note 4)

The premises will only be open for two days throughout the year. On Sunday 6th July 2014, the premises will be open in the early hours of the morning to the general public due to the arrival of the Tour de France to the area. The expectation is that crowds will arrive in the area in the early hours, and this early opening should help to relieve congestion on the surrounding roads and the Tour route itself.

Non-standard timings. Where you intend to use the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)

5<sup>th</sup> July & 6<sup>th</sup> July 2014 only.



**P** Describe the steps you intend to take to promote the four licensing objectives:

a) General - all four licensing objectives (b, c, d, e) (please read guidance note 9)

The event site will be managed and staffed by professional event staff/security and all sub-contractors will be reputable companies. All details to be discussed at Safety Advisory Group (SAG) meetings.

b) The prevention of crime and disorder

SIA registered security staff and professional stewards will be employed throughout the duration of the event. Security will be present/patrol on site at all times. All food and drink traders will be licensed, reputable and experienced. Details to be discussed at SAG meeting.

c) Public safety

Only reputable companies with the appropriate certification, insurance and experience (with documentary proof) will be employed for any aspect of the event, including staging, sound, lighting, security, power, refreshments, toilet hire and waste and traffic management. Full details to be discussed at SAG meeting.

d) The prevention of public nuisance

We will determine a sensible occupancy limit in accordance with health and safety regulations and subject to risk assessments. All music and sound levels will be monitored and restricted in respect of noise regulations, all amplified and non-amplified live music will be strictly prohibited after 23:00 on Saturday and 22:00 on Sunday. Full details to be discussed at SAG meeting.

e) The protection of children from harm

Young people under the age of 18 will only be permitted entry when accompanied by an adult over the age of 18. Further details of our Child Welfare policy can be discussed at the SAG meeting.

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent you copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

\* insert amount **IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE [ \* ], UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**Part 5 - Signatures** (please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent. (Please read guidance note 11)  
If signing on behalf of the applicant please state in what capacity.

Signature C. Winfield

Date **28.03.2014**

Capacity **Event Organiser**

For joint applications signature of 2nd applicant, 2nd applicant's solicitor or other authorised agent.  
(Please read guidance note 12)  
If signing on behalf of the applicant please state in what capacity.

Signature \_\_\_\_\_

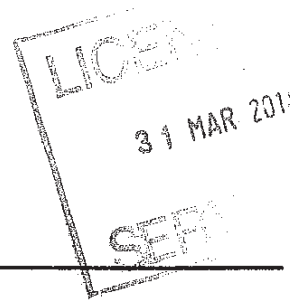
Date

Capacity

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)	
Carly Whitfield FGOWI Ltd Providence Road, Walkley	
Post town Sheffield	Post code S6 5BD
Telephone number (if any) 0114 234 9979	
If you would prefer us to correspond with you by e-mail your e-mail address (optional) carly@fgowi.co.uk	

LA17

**Consent of individual to being specified as premises supervisor**



I [full name of prospective premises supervisor]  
Mrs Lisa Moat

of [home address of prospective premises supervisor]  
Watt House Farm  
High Bradfield  
Sheffield  
S6 6LG

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

[type of application] Premises License

by

[name of applicant] FGOWI Limited

relating to a premises licence

[number of existing licence, if any]

for

[name and address of premises to which the application relates]  
  
Kirk Edge Road,  
High Bradfield,  
Sheffield  
S6 6LG

and any premises licence to be granted or varied in respect of this application made by

[name of applicant] FGOWI Limited

concerning the supply of alcohol at

[name and address of premises to which application relates]  
  
Kirk Edge Road,  
High Bradfield,  
Sheffield,  
S6 6LG

A16

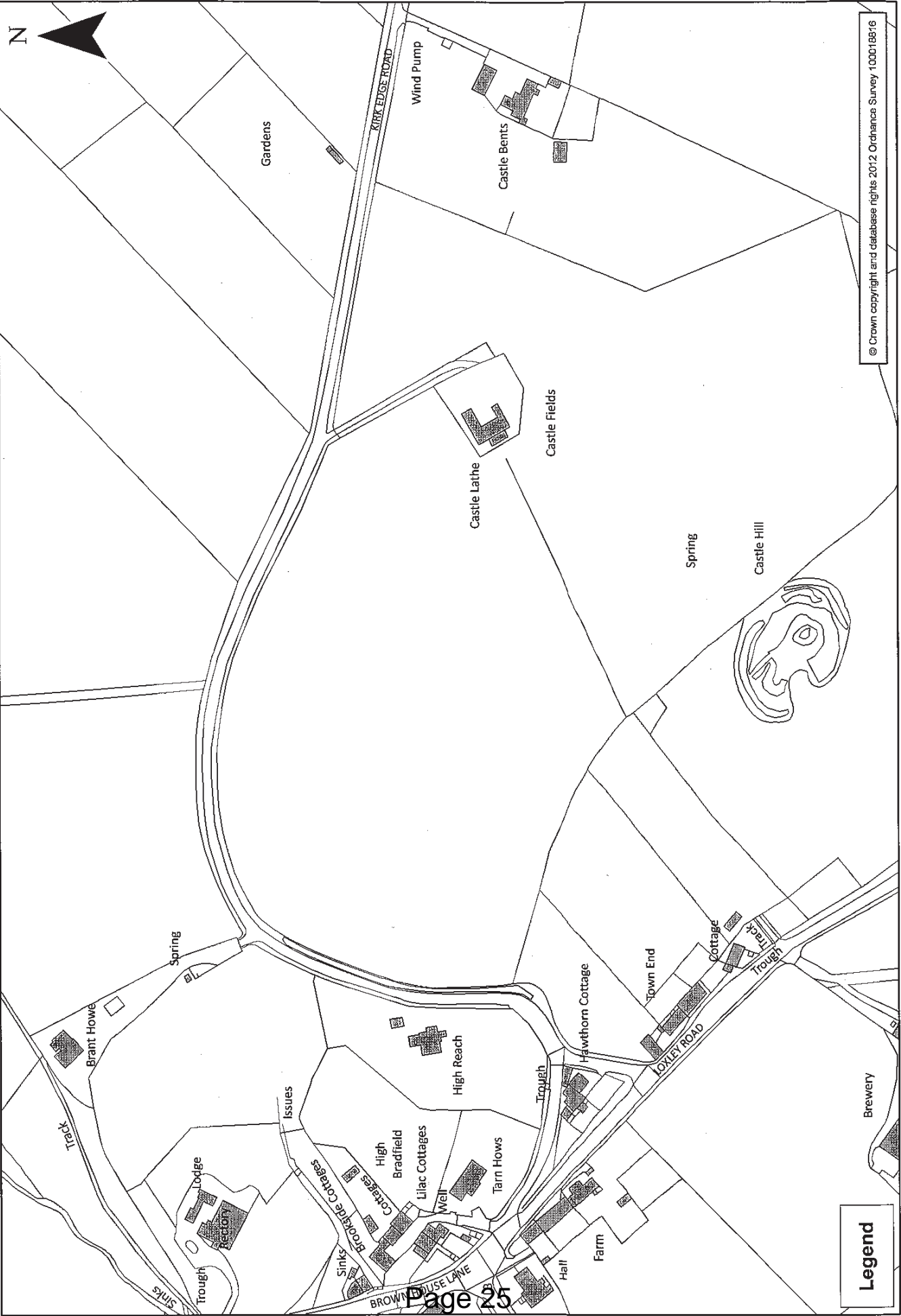
I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

<p>Personal licence number</p> <p>[insert personal licence number, if any] SY 1853 PGR</p> <p>Personal licence issuing authority Sheffield City Council</p> <p>[insert name and address and telephone number of personal licence issuing authority, if any]</p>
---

Signed L. Moat

Name (please print) LISA MOAT

Date 08-08-14

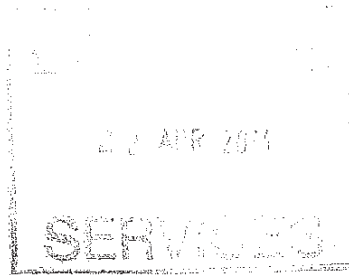


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Legend

# Appendix B

Objections – 4 No. Members of the Public



BI

**[REDACTED]**  
Damasel Close,  
Sheffield  
S35 0EJ  
16<sup>th</sup> April 2014

Dear Sirs,

**Reference: FGOWI Ltd, Licence Application Kirk Edge Road, High Bradfield, Sheffield.**

This is a formal letter of complaint.

I am writing on behalf of my 88 and 76, year old parents who own and live in the property known as Castle Lathe, which is adjacent to the field proposed for this event. Neither are in good health, in fact my mother was admitted to hospital with her heart condition on the 13<sup>th</sup> April 2014, hence me making representations.

We would record that un-dated notices were initially positioned on Friday 28<sup>th</sup> March 2014, advising of the request for a Licence for the above event. From further investigation, we have been advised via, the "Help Desk" at Howden House, that the date of the application should have been 31<sup>st</sup> March 2014. It would now appear that the above notice was not completed to meet the requirements of the Licencing Authority until around the 7<sup>th</sup> April 2014. We note that the date for the application to close remains unchanged at the 25<sup>th</sup> April 2014, we believe that this incorrect.

Firstly it is disappointing that the Organisers, and Local Sponsors, did not see fit to arrange to meet my parents or at least leaflet drop their house, as they have done with other properties in the village. Particularly as it is my parents' property that the "Steel Stage Event", which this application refers to, will affect most, as it's in the adjacent field, from my parents house, noting that their Sitting room wall(1.5m) from the field boundary. We also have not been invited or presented with the necessary access plans and method statements, environmental statements, security plans, and emergency plans, to provide comment on.

From the information provided we understand that this event (Steel Stage Event), shall be located in the field adjacent, to my parents' house, which is concerning, given their age, and the location of the property. This will, unless properly managed by the event organisers, cause a public nuisance to their property, given the proximity of the house to the field boundary.

It should be noted that other than Kirk Edge Road, there is no other direct access to the proposed site of the event. So given this fact, that this site shall become "land locked", on the Saturday afternoon/evening, this site is not suitable, as this will cause a Public Safety issue for egress and ingress for both the Public and Emergency Authorities.

It should be noted that both camp sites also connected with this event shall also suffer from the same transport issues, as above.

Further, given the history of events held in the village, the annual firework display at the Old Horns Pub and the more recent BBC Look North's Sports Relief Tandem bike ride, caused traffic chaos

(gridlock, for hours) in the village, for the duration of the events, which has an impact Health & Safety and Police issues.

However, we have now taken the opportunity to view the application documents, that have been lodged with the Councils Licencing Officers, and would also note the following;

The event organisers have failed to provide details supporting their application and we would be concerned that they will not put appropriate measures in place to manage the following;

- Protecting my parents' property, there is only a low stone wall (which the land owner has not maintained) and an electric fence, which my parents have purchased, due to the former. This will be a Public Nuisance issue as the public may well clamber over the walls into their garden.
- My parents Quiet Enjoyment of their property, can the organisers give assurance that the event will not cause noise and be a public nuisance to them.
- Environmental matters, noise, litter, contamination of the land, both during and after the event, as the land concerned sits within the boundary of the Peak Park.
- Security and control of the public.
- The site is also adjacent to an Iron Age Hill Fort, which could also be at risk a damage, which would concern both the Peak Park authority, English Heritage and CPRE, as would the destruction of other features of the Park.
- Environmental issues, such as clean water, appropriate power, hard standings, pathways.
- Health and Safety, risk assessments etc.
- Emergency issues, and evacuation contingencies.
- Confirmation that all the local and regional agencies have been made aware of this event.

Also, we are concerned that the plan that is attached to the Application is misleading; for the following reasons;

- My parents' house has been omitted from the plan.
- The scale of the event stands is disproportionally small compared with the site and the events being envisaged
- There is only 1 real method of vehicular access, which is off Kirk Edge Road, the other 2 points of access are, footpaths, one up a 1:3 bank and over a stile and the other not much better.
- The suggested layout of the stands, would not work sensibly with the contours of the land, and would be relocated to the flatter areas towards my parents' house.

We would expect that an event of this size would take a significant amount of time and require extensive resources to organise, which is not reflective of the comments and information supplied on page "P". There is no supporting information regarding the Safety Advisory Group meetings (SAG, it just makes reference to items being discussed at the SAG meeting.

Another matter is that this type of event attracts significant exposure, and this in turn invites the wrong sort of interest in the Village and surrounding properties, it should be noted, that on the morning of the BBC Look North Sport Relief Event, a house just outside the village was broken into and the 68 year old female who owned the property was tied up and the house was ransacked and



burgled, providing high level stress for the victim, but also for other members of the community, who now feel vulnerable. This is obviously a concern as again; as members of the public will in essence be 1.5 m away from my parents' sitting room wall and windows. We need to understand how the event organisers will manage crime and disorder, both before, during and after the event.

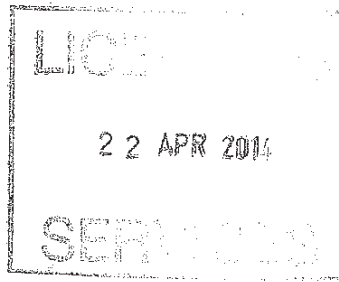
We find it difficult to understand, why the Event is not being held at a more appropriate location, away from the route; e.g. there is land adjacent to the Bradfield Brewery which is situated at Watt House on Loxley Road, just outside the village (this company appears to be the main sponsor of the Steel Stage Event). This location would not become "land locked" at any point during "Le Tour".

For the above reasons, we believe that the event does not meet or comply with Sheffield City Council's Licencing objectives and should not be allowed to take place on the above land adjacent to my parents' house.

Yours faithfully



Andrew J Nortcliffe



B4

**[REDACTED]**,  
Damasel Close,  
Sheffield.  
S35 0EJ.  
16<sup>th</sup> April 2014

Dear Sirs,

**Reference: FGOWI Ltd, Licence Application Kirk Edge Road, High Bradfield, Sheffield.**

I have recently written on behalf of my 88 and 76, year old parents who own and live in the property known as Castle Lathe, which is adjacent to the field proposed for this event. Neither are in good health, and in support of and raising concerns over the proposed Event and the effect this matter is having on their health, I enclose a copy of a letter dated 14<sup>th</sup> April 2014, that has been written by Dr J King, who is their GP.

This letter further reinforces my concerns on the effect this Event will have on my parents, given the proposed location for this event and as such the application should not be granted.

Yours faithfully

Andrew J Nortcliffe

Far Lane Medical Centre  
1 Far Lane  
SHEFFIELD  
S6 4FA  
Tel: 0114/2347701  
Fax: 0114/2339724

Dr PJ King  
Dr RA Swann  
Dr R Naik  
Dr CN Jordan

Email: SHECCG.FarLane@nhs.net

Trafalgar House Medical  
Centre  
45 Halifax Road  
SHEFFIELD  
S6 1LA  
Tel: 0114/2346820

BS

Please reply to Far Lane Medical Centre

Collect: Mr & Mrs J Nortcliffe

To Whom It May Concern:

14 Apr 2014

Ref: PJK/js

Dear Sir/Madam

Re: Jack Nortcliffe [REDACTED] Address: [REDACTED]  
&

Re: Patricia A Nortcliffe Dob: [REDACTED] Address: [REDACTED]

I am the registered General Medical Practitioner of Mr & Mrs Nortcliffe and have looked after them for many years.

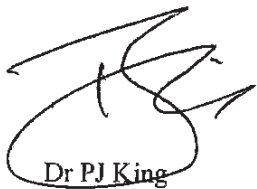
I understand Bradfield Brewery have sort permission to have a 48 hour event directly next to Mr & Mrs Nortcliffe's residence, [REDACTED], High Bradfield and that this will involve a large volume of traffic, large numbers of people and a high degree of noise and disturbance.

I believe this would adversely affect Mr & Mrs Nortcliffe's health. Mrs Nortcliffe has a chronic cardiac condition and Mr Nortcliffe is beginning to develop symptoms of an acute anxiety reaction to the Bradfield Brewery proposals.

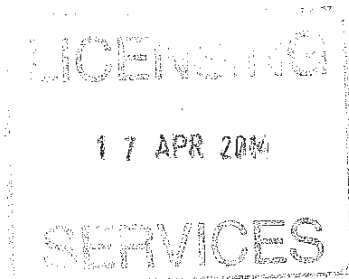
I and they fully understand the excitement that the Tour de France coming to South Yorkshire has generated but feel the residents wishes should also be taken into consideration when planning celebrations.

I hope this letter is adequate in getting their point of view across.

Yours sincerely



Dr PJ King



High Bradfield

Sheffield

S6 6LJ

14th April 2014

Dear Sirs,

Reference: FGOWI Ltd, Licence Application, Kirk Edge Road, High Bradfield, Sheffield.

This is a formal letter of complaint.

Concerning this application, I must object in the strongest possible terms.

### Prevention of crime and disorder

The proposed Beer and Rock Music Festival is likely to attract a large number of people, not all of whom are guaranteed to be entirely honest. The location is immediately next to the property of [REDACTED], occupied by an elderly couple, me and my wife. Given that there was an aggravated burglary in Bradfield on the 30th March 2014, the morning of the BBC Look North Sports Relief tandem bike ride, where an elderly lady was tied up while her home was ransacked, the prospect of large numbers of people being able to "case" their home fills us with horror. This extreme anxiety of crime, particularly burglary, would not just be limited to the duration of the event, but for months or even years afterward. This is already affecting our health. As I write, my wife is in hospital with a heart condition. A letter is available from their doctor explaining the effect on our health.

Will the large numbers of people probably attracted by the proposed event and then fuelled by the alcohol provided by the event, respect the property of others?

Most likely they would not.

There are likely to be instances of trespass, where it is not appreciated what is private property and what is not. There is also likely to be the destruction of property, which could take the form of the demolition of dry stone walls through being climbed upon.

The proposed event coincides with the passage of the Tour de France up the road past the proposed site of the event. The police will have their hands full ensuring that the cycle race passes off safely without having to police the drunkards produced by the proposed event.

### Public safety

As already noted, the Grand Depart of the Tour de France passes up Kirk Edge road and hence past the site of this event on the 06/07/2014. Were the proposed event to take place on this weekend it would be a health and safety nightmare. The combination of the retail sale of alcohol and an event

Involving large numbers of cyclists and other moving vehicles sounds like a recipe for disaster. I doubt that the organisers of the cycling would be very happy that alcohol fuelled rock music festival goers (rather than cycling fans) had taken up residence next to the route of their cycle race.

Because of the cycling, Kirk Edge road is closed for most of 06/07/2014 rendering the site of the proposed event cut off by road. Again, this is a health and safety nightmare should access to the site be required by the emergency services. I would imagine the police might have something to say about both the alcohol and the access. Large amounts of security would be essential to ensure that the proposed event could pass off safely.

The prevention of public nuisance

The proposed event is to feature loud rock music, it would seem that the application is proposing a sort of Glastonbury type rock music festival. The location is in the Peak District national park, a place that people go to enjoy peace, tranquillity and unspoilt countryside. Consequently the proposed event is wholly out of keeping with its proposed location.

Six feet from the boundary of the proposed event is our house called Castle Lathe, inhabited by us, an elderly couple. Our health is already suffering from the stress and worry caused by the proposal of this event. My wife has just been hospitalised with her heart condition. The prospect of loud rock music, late into the night, combined with drunken revellers, fills us with horror. This event will deny us the peaceful and quiet enjoyment of our own home.

The proposed retail sale of alcohol also raises the question of sanitation, what goes in must come out. Has adequate provision been made for this in order to ensure that there is not wide spread pollution of water courses and springs with human waste? This is a matter that would be of great interest to the Environment Agency and Yorkshire Water. It may also be of interest to a local micro brewery which claims to use local spring water.

Such an event as that proposed is likely to produce large amounts of litter. The site of the event is in the Peak Park. Litter left on the site would not only despoil the Park but could have a very serious effect on the wild life of the Park. The site of the event is also a known nesting area for Skylarks, Curlews and Green Plovers. The proposed event could result in the destruction of nests of these birds. The noise of the proposed event would also be a great disturbance to local wildlife, matters that I'm sure would be of great concern to both the RSPCA and RSPB. The normal use of the site is rough grazing for sheep and cows. The litter left on the field could cause the death of such animals. Again the RSPCA would be greatly concerned by this.

The site is also adjacent to an Iron Age Hill Fort, which could also be at risk a damage, which would concern both the Peak Park authority, English Heritage and CPRE, as would the destruction of other features of the Park, such as dry stone walls.

For the above reasons I believe that the event should not be allowed to take place.

Yours faithfully

Mr J Nortcliffe



B8



High Bradfield

Sheffield

S6 6LJ

14th April 2014

Dear Sirs,

Reference: FGOWI Ltd, Licence Application, Kirk Edge Road, High Bradfield, Sheffield.

This is a formal letter of complaint.

Concerning this application, I must object in the strongest possible terms.

I read with dismay on Friday 28th March the notice posted at the end of my drive concerning a beer and music festival. I am fully aware of the problems over that weekend, the noise carrying on late into the night, the drunkenness and therefore unruly behaviour, the mess, bottles, probably broken, cans, half finished meals, abandoned plastic bags, paper and even possibly hypodermic needles not to mention vomit, urine human faeces and soiled nappies! Who will clear up the mess? Are the vermin, rats etc, going to be given the job! It would be no surprise if the non-biodegradable waste is still blowing round the Peak Park and our garden for years to come. Who is going to bother finding a toilet or bin when there are stone walls available? Where are the cars going to be parked? The police will tell you what it was like when the local pub had its annual firework display last November 5th. All this will be compounded if a two day beer and rock music festival is allowed to take place.

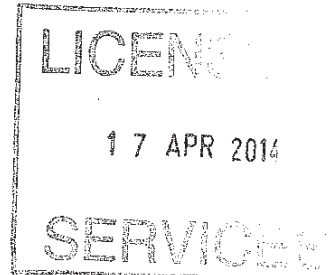
I gather also that camping is being proposed opposite Kirk Edge farm so that people will have to walk down to the beer and music festival field or wander back up being a hazard both to themselves and any traffic. Alternatively they might climb over boundary walls with the likelihood of damaging themselves and demolishing the walls. People would also be tempted to trespass on my property as it may provide a shorter route than would use of the proper gateway.

But, my main concern is for my own property. The boundary wall of the field is only two yards from my house and this will present a golden opportunity for people, particularly the criminally inclined to come and have a closer look. They, the criminals, might not strike immediately but in the experience of other people in the village, particularly my nearest neighbours, that the burglars come a few weeks after work has been completed on their property. We know this is a horrible possibility as there was an aggravated burglary on the day of the BBC Look North tandem bike ride through Bradfield, when an elderly lady on the outskirts of the village was tied up and her home ransacked. So for our peace of mind we would be most relieved if permission was not granted for this mini Glastonbury.

Yours faithfully

*PA Nortcliffe*

Mrs. PA Nortcliffe



From: [REDACTED]  
To: [jayne.gough@sheffield.gov.uk](mailto:jayne.gough@sheffield.gov.uk)  
Subject: RE: Notice re Land at High Bradfield.  
Date: Tue, 15 Apr 2014 19:13:06 +0100

My comments re licensing proposal are as follows :-

1. Potential destruction of protected ground nesting birds where young will not have fledged by early July. This area is home for such birds as Curlew, Lapwing and Skylark all of which are already in decline. The field is also the habitat for brown hares where the young are not self sufficient until August.
2. The site wall boundaries are in a poor state of repair with many broken down making it impossible to control numbers and in any event there is public access through the site at all times meaning a temporary closure notice would be required.
3. FGOWI initially submitted an application to you some six months ago which was then withdrawn and has since managed to put up correct notices at the third attempt. I would question whether they have the experience or ability to cope with an event that may well attract thousands.
4. Disruption/noise to villagers of High Bradfield.
5. I consider the correct place for such events is on public access land i.e. parks, stadia, arenas etc.

N.J. Hodson.

# Appendix C

Agreed Conditions – SCC Health  
Protection Service



**Business Strategy & Regulation**

Director of Business Strategy & Regulation: Mick Crofts

**Health Protection Service**

2-10 Carbrook Hall Road • Sheffield • S9 2DB

Fax No. (0114) 273 6464

Officer: Mr S Gibbons

sean.gibbons@sheffield.gov.uk

Ref: FGOWI Ltd/SG

Tel: 0114 273 4616

Date: 17 April 2014



CI

FGOWI Ltd  
32 Providence Road  
Walkley  
Sheffield  
S6 5BD

Dear Sir

**Licensing Act 2003- Application for one-off Premises Licence for 5<sup>th</sup>/6<sup>th</sup> July 2014**  
**Premises: SK 2792, Field no: 0850, Sheffield, S6 6LG**  
**Applicant: FGOWI Ltd**

I write with reference to the above application, and would inform you that at this stage I have no alternative than to make a formal representation (objection) as the Responsible Authority towards public safety.

I will require the proposed condition set out below to be imposed on the premises licence. This representation will be withdrawn subject to the following condition being agreed.

1. The licensed activity shall be conducted in accordance with a suitable and sufficient site specific Event Safety Plan.

This representation will be withdrawn upon receipt of written confirmation that these conditions are agreed. If you require any further information, please do not hesitate to contact me on the telephone number shown.

Yours faithfully

Mr S Gibbons  
Environmental Health Officer

Copies Via Email Legal & Governance – Licensing General Section

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Email Address: [HealthProtection@sheffield.gov.uk](mailto:HealthProtection@sheffield.gov.uk)

Visit us at: [www.sheffield.gov.uk/environment/how-we-work/health-protection/](http://www.sheffield.gov.uk/environment/how-we-work/health-protection/)

Large print versions of this letter  
are available by telephoning  
(0114) 273 4415/273 5774 Page 37

# Appendix D

Agreed Conditions – SCC Environmental  
Protection Service

## Gough Jayne (CEX)

---

**From:** Pates Neal  
**Sent:** 25 April 2014 08:51  
**To:** licensingservice  
**Cc:** Gough Jayne (CEX); carly@fgowi.co.uk  
**Subject:** FW: Premises Licence Application - Land at High Bradfield - Tour de France

DI

**Importance:** High

**This emailed representation is made in accordance with the agreement with the Licensing Authority on the 18th October 2006 to accept representations by email.**

Dear Licensing,

Please add the following no.6 conditions to any licence issued for the Kirk Edge Field, High Bradfield application by FGOWI (ref: 41566; 01/04/2014). These have been agreed and volunteered by the applicant, as detailed in the appended email thread.

I understand the consultation period expires today, so I would be grateful for a confirmation of receipt by return, to avoid the need for a formal objection to this application.

1. The Designated Premises Supervisor/Promoter shall appoint a named person to co-ordinate noise issues, to the approval of the Environmental Protection Service, no later than 4 weeks prior to the event. The noise co-ordinator shall liaise between all parties - Environmental Protection Service, DPS, Promoter, sound system suppliers, sound engineers and Licensing Authority, on all matters relating to noise control prior to and during the event.
2. A noise propagation test shall be undertaken with the Environmental Protection Service present, prior to the start of the event in order to set appropriate control limits at the sound mixer position. The sound system shall be configured and operated in a similar manner as intended for the event. The sound source used for the test shall be similar in character to the music most likely to be produced during the event.
3. The noise co-ordinator shall ensure that prior to the event during any testing of equipment, minimum noise levels are emitted from the sound equipment, to reduce to its lowest level any noise nuisance to local residents.
4. The noise co-ordinator shall ensure that noise is monitored periodically at agreed point(s) on the site perimeter during the event, and at least once during each different artist's performance.
5. The noise co-ordinator shall comply with any request made by a nominated officer of the Environmental Protection Service to reduce or remix sound emanating from the amplification system.
6. Facilities shall be provided on the mixing desk(s), or other appropriate position(s), for a nominated officer of the Environmental Protection Service to monitor and where necessary secure a reduction in noise level to a reasonable level.

Kind Regards,

Neal Pates

Neal Pates  
Environmental Protection Officer  
Environmental Protection Service  
Sheffield City Council  
2-10 Carbrook Hall Road  
Sheffield  
S9 2DB  
Tel: +44 (0)114 205 3588  
Fax: +44 (0)114 273 6464  
web: <http://www.sheffield.gov.uk/environment/environmental-health>

# Appendix E

Hearing Notices / Regulations / Procedures



**Notice of hearing of representations  
in respect of the following application:  
LA03 Premises Licence Application**

E1

FGOWI Limited  
32 Providence Road  
Sheffield  
S6 5BD

Info@fgowi.co.uk

The Sheffield City Council being the licensing authority, on the 28<sup>th</sup> March 2014 received your application in respect of the premises known as;

**SK 2792 Field 0850 Kirk Edge Road High Bradfield Sheffield, S6 6LG.**

During the consultation period, the Council received representations from the following authorities / interested parties:

4 No. public representations / objections

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that representations will be considered at a hearing to be held in a meeting room at Sheffield City Council, The Town Hall, Pinstone Street, Sheffield S1 2HH, on **Tuesday 20<sup>th</sup> May 2014 at 10am**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) Your response to the representations made, upon which you may ask and be asked questions by the parties to the hearing.
- 2) You may also be asked questions by the parties to the hearing, relating to your application for a licence.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD** within five (5) working days before the day or the first day on which the hearing is to be held.

Dated: 1<sup>st</sup> May 2014

Signed: \_\_\_\_\_ Clive Stephenson  
The officer appointed for this purpose  
Licensing Officer

Please address any communications to: Licensing Service, Sheffield City Council, Block C Staniforth Road Depot Staniforth Road Sheffield S9 3HD.

general.licensing@sheffield.gov.uk

LICENSING ACT 2003

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**Notice of hearing of representations  
in respect of the following application:  
Application to Grant a Premises Licence**

Mr A J Nortcliffe  
Damasel Close  
Sheffield  
S35 0EJ

[andrewnorthcliffe@live.co.uk](mailto:andrewnorthcliffe@live.co.uk)

The Sheffield City Council being the licensing authority, on the 28<sup>th</sup> March 2014 received an application in respect of the premises known as;

**SK 2792 Field 0850 Kirk Edge Road High Bradfield Sheffield, S6 6LG.**

During the consultation period, the Council received representations from the following;

- **4 No. objections / representations from members of the public**

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that representations will be considered at a hearing to be held in a meeting room at Sheffield City Council, The Town Hall, Pinstone Street, Sheffield S1 2HH, on **Tuesday 20<sup>th</sup> May 2014 at 10am**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) The representations you have made with reference to these particular premises and the four core objectives.
- 2) You may also be asked questions by the parties to the hearing, relating to your representations.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C, Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD, within (5) working days before the day or the first day on which the hearing is to be held.**

Dated: 1<sup>st</sup> May 2014

Signed:                     Clive Stephenson                      
The officer appointed for this purpose  
Licensing Officer

Please address any communications to:

Licensing Service, Sheffield City Council Block C, Staniforth Road Depot Staniforth Road Sheffield S9 3HD.  
[General.licensing@sheffield.gov.uk](mailto:General.licensing@sheffield.gov.uk)

£3



LICENSING ACT 2003

**Notice of hearing of representations  
in respect of the following application:  
Application to Grant a Premises Licence**

Mr J Nortcliffe  
[REDACTED]  
High Bradfield  
Sheffield  
S6 6LI

The Sheffield City Council being the licensing authority, on the 28<sup>th</sup> March 2014 received an application in respect of the premises known as;

**SK 2792 Field 0850 Kirk Edge Road High Bradfield Sheffield, S6 6LG.**

During the consultation period, the Council received representations from the following;

- **4 No. objections / representations from members of the public**

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Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C, Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD, within (5) working days before the day or the first day on which the hearing is to be held.**

Dated: 1<sup>st</sup> May 2014

Signed: Clive Stephenson  
The officer appointed for this purpose  
Licensing Officer

Please address any communications to:

Licensing Service, Sheffield City Council Block C, Staniforth Road Depot Staniforth Road Sheffield S9 3HD.  
[General.licensing@sheffield.gov.uk](mailto:General.licensing@sheffield.gov.uk)

E4



LICENSING ACT 2003

**Notice of hearing of representations  
in respect of the following application:  
Application to Grant a Premises Licence**

Mrs P A Nortcliffe

[REDACTED]  
High Bradfield  
Sheffield  
S6 6LI

The Sheffield City Council being the licensing authority, on the 28<sup>th</sup> March 2014 received an application in respect of the premises known as;

**SK 2792 Field 0850 Kirk Edge Road High Bradfield Sheffield, S6 6LG.**

During the consultation period, the Council received representations from the following;

- **4 No. objections / representations from members of the public**

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that representations will be considered at a hearing to be held in a meeting room at Sheffield City Council, The Town Hall, Pinstone Street, Sheffield S1 2HH, on **Tuesday 20<sup>th</sup> May 2014 at 10am**; following which the Council will issue a notice of determination of the application.

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Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C, Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD, within (5) working days before the day or the first day on which the hearing is to be held.**

Dated: 1<sup>st</sup> May 2014

Signed:                     Clive Stephenson                      
The officer appointed for this purpose  
Licensing Officer

Please address any communications to:

Licensing Service, Sheffield City Council Block C, Staniforth Road Depot Staniforth Road Sheffield S9 3HD.  
[General.licensing@sheffield.gov.uk](mailto:General.licensing@sheffield.gov.uk)



E5

**Notice of hearing of representations  
in respect of the following application:  
Application to Grant a Premises Licence**

Mr N J Hodson Esq  
[REDACTED]

High Bradfield  
Sheffield  
S6 6LG

[nevhodson@hotmail.co.uk](mailto:nevhodson@hotmail.co.uk)

The Sheffield City Council being the licensing authority, on the 28<sup>th</sup> March 2014 received an application in respect of the premises known as;

**SK 2792 Field 0850 Kirk Edge Road High Bradfield Sheffield, S6 6LG.**

During the consultation period, the Council received representations from the following;

- **4 No. objections / representations from members of the public**

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that representations will be considered at a hearing to be held in a meeting room at Sheffield City Council, The Town Hall, Pinstone Street, Sheffield S1 2HH, or **Tuesday 20<sup>th</sup> May 2014 at 10am**; following which the Council will issue a notice of determination of the application.

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The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

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Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C, Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD, within (5) working days before the day or the first day on which the hearing is to be held.**

Dated: 1<sup>st</sup> May 2014

Signed: Clive Stephenson

The officer appointed for this purpose  
Licensing Officer

Please address any communications to:

Licensing Service, Sheffield City Council Block C, Staniforth Road Depot Staniforth Road Sheffield S9 3HD.  
[General.licensing@sheffield.gov.uk](mailto:General.licensing@sheffield.gov.uk)

**Right of attendance, assistance and representation**

15. Subject to regulations 14(2) and 25, a party may attend the hearing and may be assisted or represented by any person whether or not that person is legally qualified.

**Representations and supporting information**

16. At the hearing a party shall be entitled to –
- (a) in response to a point upon which the authority has given notice to a party that it will want clarification under regulation 7(1)(d), give further information in support of their application, representations or notice (as applicable),
  - (b) if given permission by the authority, question any other party; and
  - (c) address the authority

**Failure of parties to attend the hearing**

20. – (1) If a party has informed the authority that he does not intend to attend or be represented at a hearing, the hearing may proceed in his absence.
- (2) If a party who has not so indicated fails to attend or be represented at a hearing the authority may:–
- (a) where it considers it to be necessary in the public interest, adjourn the hearing to a specified date, or
  - (b) hold the hearing in the party's absence.
- (3) Where the authority holds the hearing in the absence of a party, the authority shall consider at the hearing the application, representations or notice made by that party.
- (4) Where the authority adjourns the hearing to a specified date it must forthwith notify the parties of the date, time and place to which the hearing has been adjourned.

**Procedure at hearing**

21. Subject to the provisions of the Regulations, the authority shall determine the procedure to be followed at the hearing.
22. At the beginning of the hearing, the authority shall explain to the parties the procedure which it proposes to follow at the hearing and shall consider any request made by a party under regulation 8(2) for permission for another person to appear at the hearing, such permission shall not be unreasonably withheld.
23. A hearing shall take the form of a discussion led by the authority and cross-examination shall not be permitted unless the authority considers that cross-examination is required for it to consider the representations, application or notice as the case may require.
24. The authority must allow the parties an equal maximum period of time in which to exercise their rights provided for at regulation 16.
25. The authority may require any person attending the hearing who in their opinion is behaving in a disruptive manner to leave the hearing and may –
- (a) refuse to permit that person to return, or
  - (b) permit him to return only on such conditions as the authority may specify,
- but such a person may, before the end of the hearing, submit to the authority in writing any information which they would have been entitled to give orally had they not been required to leave.

**This procedure has been drawn up in accordance with the Licensing Act 2003 to assist those parties attending Licensing Committee hearings.**

1. The hearing before the Council is Quasi Judicial.
  2. The Chair of the Licensing Committee will introduce the Committee and ask officers to introduce themselves.
  3. The Chair will ask the applicants to formally introduce themselves.
  4. The Solicitor to the Committee will outline the procedure to be followed at the hearing.
  5. Hearing Procedure:-
    - (a) The Licensing Officer will introduce the report.
    - (b) Questions concerning the report can be asked both by Members and the applicant.
    - (c) The Licensing Officer will introduce in turn representatives for the Responsible Authority and Interested Parties who will be asked to detail their relevant representations.
    - (d) Members may ask questions of those parties
    - (e) With the leave of the Chair the applicant or his representative may cross examine the representatives of the Responsible Authorities and Interested Parties.
    - (f) The applicant/licensee (or his/her nominated representative) will then be asked to:-
      - (i) detail the application;
      - (ii) provide clarification on the application and respond to the representations made.
    - (g) The applicant/licensee (or his/her nominated representative) may then be asked questions by members and with the leave of the Chair from the other parties present.
    - (h) The applicant will then be given the opportunity to sum up the application.
    - (i) The Licensing Officer will then detail the options.
    - (j) There will then be a private session for members to take legal advice and consider the application.
  6. The decision of the Licensing Committee will be given in accordance with the requirements of the Licensing Act 2003 and regulations made there under.
- NB:
- 1) At any time in the Licensing Process Members of the Committee may request legal advice from the Solicitor to the Committee. This advice may be given in open session or in private.
  - 2) The Committee Hearing will be held in public unless and in accordance with the Regulations the Committee determine that the public should be excluded.

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